



# TENANT APPLICATION FORM

**Rental Unit Address:**

\_\_\_\_\_

**Move in Date Requested: (dd/mm/yyyy)**

\_\_\_\_\_

## Primary Applicant Information

Full Legal Name: \_\_\_\_\_

Current address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Social Insurance Number (Optional) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Do you currently rent or own? \_\_\_\_\_ If own, how long: \_\_\_\_\_

## Landlord Information

Present Landlord's Name: \_\_\_\_\_

Present Landlord's Phone Number: \_\_\_\_\_

Years lived at present address: \_\_\_\_\_

What is your previous address? \_\_\_\_\_

Years lived at previous address: \_\_\_\_\_

Name of previous landlord: \_\_\_\_\_

Phone number of previous landlord: \_\_\_\_\_



## Employment Information

Current Employers Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Length of Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_

Annual Income: \_\_\_\_\_

Previous Employer's Name: \_\_\_\_\_

Previous Employer's Phone Number: \_\_\_\_\_

Length of Employment; \_\_\_\_\_

## Other Income or Assets (Please specify)

\_\_\_\_\_  
\_\_\_\_\_

**Do you wish to have vehicles at the residence?      YES      NO**

Year, Make and Colour of Vehical: \_\_\_\_\_

Driver's Licence No.: \_\_\_\_\_

**Do you wish to have pets in the residence?      YES      NO**

Type of Pet: \_\_\_\_\_

Gender: \_\_\_\_\_ Breed: \_\_\_\_\_

Age of the pet: \_\_\_\_\_ Weight: \_\_\_\_\_



## Secondary Applicant Information (Skip if no one else is applying with you.)

Full Legal Name: \_\_\_\_\_

Current address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Social Insurance Number (Optional) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Do you currently rent or own? \_\_\_\_\_ If own, how long: \_\_\_\_\_

## Landlord Information

Present Landlord's Name: \_\_\_\_\_

Present Landlord's Phone Number: \_\_\_\_\_

Years lived at present address: \_\_\_\_\_

What is your previous address? \_\_\_\_\_

Years lived at previous address: \_\_\_\_\_

Name of previous landlord: \_\_\_\_\_

Phone number of previous landlord: \_\_\_\_\_

## Employment Information

Current Employers Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Length of Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_

Annual Income: \_\_\_\_\_



Previous Employer's Name: \_\_\_\_\_

Previous Employer's Phone Number: \_\_\_\_\_

Length of Employment: \_\_\_\_\_

Other Income or Assets (Please specify)

\_\_\_\_\_  
\_\_\_\_\_

**Do you wish to have vehicles at the residence?      YES      NO**

Year, Make and Colour of Auto: \_\_\_\_\_

Driver's Licence No.: \_\_\_\_\_

**Proposed Occupant(s) in addition to Applicant(s)**

Name: \_\_\_\_\_ DOB (DD/MM/YYYY): \_\_\_\_\_

Name: \_\_\_\_\_ DOB (DD/MM/YYYY): \_\_\_\_\_

Name: \_\_\_\_\_ DOB (DD/MM/YYYY): \_\_\_\_\_

Name: \_\_\_\_\_ DOB (DD/MM/YYYY): \_\_\_\_\_



**REFERENCES:** Two personal (other than relatives) and one credit reference. Must be fully completed.

**Reference 1:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Reference 2:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Reference 3:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**In Case of Emergency, Contact next of Kin for 1<sup>st</sup> Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

**In Case of Emergency, Contact next of Kin for 2<sup>nd</sup> Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_



## **BACKGROUND**

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money?

**YES**

**NO**

Do you or any of the members of your household have pending criminal charges, or ever been convicted of, plead guilty or no contest to, any criminal offense(s) or had any criminal offense(s) other than traffic infractions that were disposed of other than the acquittal or a finding of "not guilty:

**YES**

**NO**

Have you (or any person you have named on this application) ever filed for, or currently involved in a bankruptcy, been foreclosed on, or been a defendant in a civil law suit?

**YES**

**NO**

## **LEGAL**

- I/We hereby certify the information provided above of this form to be true. I/We agree that upon acceptance of this Rental Application by the Landlord, I/We shall hereby be bound to a Tenancy Agreement with the Landlord on the terms and conditions set out in this application and shall further be bound to all of the terms and conditions of a Tenancy Agreement. It is further agreed and acknowledges that upon acceptance of this Rental Application by the Landlord; the Contract Deposit shall be deemed to be a Rent Deposit and applied towards the rent of the last month of the tenancy created by such acceptance. I/We acknowledge that, before taking possession, I/We shall provide proof of obtaining Tenants' Liability and Contents Insurance to the Landlord.
- If the Landlord is unable to give possession of the rented premises on the date of the commencement of the term for any reason, the Landlord shall not be subject to any liability to the Applicants and shall give possession as soon as Landlord is able to do so. The rent shall abate until possession of rented premises is offered by the Landlord to the Tenant. Failure to give possession on the date of commencement shall not in any way affect the validity of the Tenancy Agreement, the obligation of the Tenant or in any way be construed to extend the term of the Tenancy Agreement. Upon acceptance of this Rental Application by the Landlord, this Rental Application by the terms of Clause 27 of the Tenancy Agreement is deemed to form part of the Tenancy Agreement. Any omission or misstatement by the Applicants in this Rental Application may result in the termination of your tenancy by the Landlord even after occupancy has been taken.



- The Applicant hereby gives permission to the Landlord or his Agent to use the information collected herein to obtain consumer report; to contact employers, previous landlord, personal and credit reference; to contact agencies that provide landlord information; to enforce the terms of any Tenancy Agreement that may be subsequently entered into with the Applicant; or to reasonably use it otherwise to assess this Rental Application. It is agreed that where this Application is rejected, the Landlord shall not be required to give reason therefore.

**Applicant 1:**

Print Name: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Signature: \_\_\_\_\_

**Applicant 2:**

Print Name: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Signature: \_\_\_\_\_

**Guarantor:**

Print Name: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Signature: \_\_\_\_\_